

UUCR Board Meeting Minutes  
February 23, 2023  
Virtual Zoom Meeting

In Attendance: Rev. Scott Alexander, Holly Anderson, Craig Anderson, Kathy Deligianis, Joanne Jessen, Carol Plumlee, Mark Sheppard

Absent: Jesse Fortner, Anna Wesley

Chalice Lighting and Check-In: President Holly Anderson called the meeting to order at 7 pm with this quote (unattributed): “When a plant begins to outgrow its pot it will start dying if it’s not moved to a bigger pot because the roots have no more room to grow. When life is getting uncomfortable, it’s a season of growth. You were made for the challenge.”

#### President’s Report

- The Annual Congregational Meeting will be held on Sunday, February 26, following the church service. The main order of business will be the approval of the slate of nominees for Board Officers, Board Members-At-Large, Leadership Council Members-At-Large, and the Nominating Committee Members. Members attending virtually will vote via “chat” on Zoom since online polling will not be available for this meeting.
- President Holly Anderson will also note the events and accomplishments of the past year.
- New incoming Board members will be invited to attend Board meetings as guests until they assume their duties on the Board.

#### Minister’s Report

- After discussion, it was moved that the UUCR Office Director be in the church office 32 hours per week.

#### Vice President’s Report

Mark gave an update on priority facilities projects thanks to input from the Facilities Committee

- Mildew: the mildew problem in the Board room and RE/Music office downstairs was mitigated and the affected rooms have been repainted. Dehumidifiers will be acquired for the two affected rooms.
- HVAC: the two remaining big tasks are to finish the install of the large air exchanger in the northeast sanctuary closet, and to modify the west foyer window so that the outside air vent there is above grade. These are in work.
- Electrical: Four of five new panels are installed; the last will be replaced when the work can be done without interrupting the school. Patching around panels to close the wall will happen after the inspection.
- Status of other maintenance:
  - Reseal exterior panels in rear of church – underway
  - Removing dead trees that may be a danger to the church – out for bid
  - Replace cracked slab at west foyer entrance – contracted, need warmer weather

- Regrade front garden walkway to not collect water – out for bid

Mark also reported that the Interim Minister evaluation is close to completion thanks to the work of Claire Tse. The evaluation will be discussed at a March Leadership Council meeting and ready for Board review and approval by the March Board meeting.

#### Treasurer's Report

Treasurer Carol Plumlee presented a YTD report on income and expenditures and reported that the church is on target for this time in the fiscal year. She will present an updated report at the March meeting.

It was clarified that committees and staff can move funds among their own line items.

The meeting closed with appreciations extended among the various Board members.

The next Board meeting will be on March 30 via Zoom.

Adjournment was at 8:40 pm.

Joanne Jessen  
Secretary