

**UUCR Board Meeting Agenda**  
**Meeting Date: September 9, 2020**

**2024 VISION**

*UUCR is our 21st Century beloved spiritual home,  
 advancing equity and justice in our congregation and community.*

<p><b>Date:</b> September 9, 2020  <b>Time:</b> 7 – 9:00 PM  <b>Join Zoom Meeting at</b></p> <p><b><a href="https://us02web.zoom.us/j/779111364">https://us02web.zoom.us/j/779111364</a></b>  <b>Meeting ID:</b> 779 111 364  <b>Password:</b> 283346</p>	<p><b><u>In Attendance:</u></b>          Kathy Deligianis, Treasurer; Jesse Fortner; Rev. Debra Haffner; Meredith Kimbell, Vice President; Nadine Lesiowski, Nonnie Mullin; Barbara Okerson, President</p> <p><b><u>Not in Attendance:</u></b>          Holly Anderson; Paul Cohen</p> <p><b><u>Timekeeper:</u></b> Barbara Okerson</p>
<b>Topics Discussed</b>	<b>Minutes</b>
<p><b>Call to order, Chalice Lighting, and Covenant Reading, and Check-in:</b></p>	<p>President Barbara Okerson called this virtual meeting to order at 7:00 PM. After lighting the chalice and reciting the Board covenant, members shared brief personal updates. Nonnie Mullin is taking the minutes in Holly Anderson’s absence.</p> <p>President Okerson added a suggested update to the covenant: As a member of the UUCR Board, I covenant to serve faithfully the mission and shared ministry of UUCR with responsibility, respect, <b>love and kindness and to hold each other accountable to this covenant (suggested addition).</b></p>
<p><b>Consent Agenda</b></p>	<p>The Board approved all consent agenda items including:</p> <ul style="list-style-type: none"> <li>• The Process for Agenda, Minutes, and Task Forces with the addition of a minimum of 48 hours before expected email response</li> <li>• Facilities proposal to use Capital Funds, estimated to be between \$3500 and \$3900, for improvements and repairs to a damaged parking lot light pole.</li> <li>• The reopening of CHMS was approved between Board meetings following their giving UUCR evidence of COVID 19 preparedness.</li> </ul>
<b>Discussion Agenda</b>	<b>Outcome Statement</b>
<p><b>President’s Report</b></p>	<ul style="list-style-type: none"> <li>• After reopening, one parent of a CHMS student tested positive for COVID-19. Keturah Collins followed the established guidelines and worked with the Virginia Health Department.</li> <li>• The annual report of UUCR, Inc., was posted on the Virginia State Corporation Commission's Website on July 23.</li> <li>• The Registered Agent (R.A.) for the corporation was changed on August 14. Dick Shields is now the ex-R.A., and Meredith Kimbell is the new R.A</li> <li>• President Okerson presented the Board with excellent candidates for the vacant board position. After discussion,</li> </ul>

**UUCR Board Meeting Agenda**  
**Meeting Date: September 9, 2020**

**2024 VISION**

***UUCR is our 21st Century beloved spiritual home,  
 advancing equity and justice in our congregation and community.***

	<p>the Board agreed to appoint Claire Tse until February 2021. The Board is deeply grateful to those who volunteered and looks forward to their participation in other Leadership positions in the near future.</p>
<p><b>Minister's Report</b></p>	<p>Rev. Debra Haffner made a few addendums to her previously submitted reports:</p> <ul style="list-style-type: none"> <li>• The Job description for the sabbatical minister position has been posted to the UUCR website.</li> <li>• Rev. Debra and the staff have organized a drive thru "At-Home Church Kit" including a hymnal, chalice, and RE materials. Other outside events are being planned for October.</li> <li>• Twelve new small group ministry groups, Neighborhood Circles, have begun to meet. This new effort is to support a sense of community as membership grows.</li> <li>• Over 80 people are volunteering for UU the Vote. Volunteer support in strong as we enter the new church year.</li> <li>• Rev. Debra says that our staff is the best she has ever worked with. They are all dedicated and extremely experienced.</li> <li>• Linda Weaver has setup a robust RE program this year and created a RE program prospectus for a whole church year.</li> <li>• Cynthia Young continues to organize beautiful and complex video choral arrangements, as seen on the UUCR YouTube channel in addition to services.</li> <li>• Beth DiPasquale has also been hard at work getting ready for Homecoming and publicizing all out upcoming events.</li> </ul> <p>The Board recognized the exceptional work of our staff and appreciates how they have excelled during such trying times.</p>
<p><b>Treasurer's Report</b></p>	<p>Treasurer Deligianis reported Meagan Pitluck-Schmitt helped immensely in reconciling finances from last church year. Income came in higher even though we didn't take the customary endowment drawdown. Once numbers are finalized, Treasurer Deligianis will create a one page summary to be distributed to the congregation. Next month, she hopes to have actuals from this fiscal year thus far.</p> <p>Rev. Debra thanked Kathy Deligianis for her hard work. She called the Board's attention to the fact we exceeded the predicted pledge donation by \$38k. Rev. Debra and the Board</p>

**UUCR Board Meeting Agenda**  
**Meeting Date: September 9, 2020**

**2024 VISION**

***UUCR is our 21st Century beloved spiritual home,  
advancing equity and justice in our congregation and community.***

	<p>thank the congregation for rising to the occasion and adjusting to online payments.</p> <p>Vice President Kimbell thanked the Treasurer for all of her hard work and also for helping coordinate assistance for Bookkeeper Danielle McGuinn after her house fire.</p> <p>Treasurer Deligianis informed the Board that PPP Loan Forgiveness applications are not being accepted yet.</p>
<p><b>Report on COVID 19 Task Force</b></p>	<p>Rev Debra presented the COVID-19 Task Force’s proposed benchmarks for reopening.</p> <p>The Board understands that the four metrics the COVID-19 Task Force has proposed will allow UUCR to plan to open prior to the availability of an effective vaccine and/or early effective treatment that brings the death rate from COVID down to the seasonal flu. These metrics must be met for 1 month in Fairfax County and 6 target jurisdictions nearby. It is highly unlikely this will occur before January 2021.</p> <p>The COVID-19 task force metrics were approved by the Board and will be shared with the full Congregation in October. The Task Force will update the status of metrics monthly at each coming Board meeting.</p>
<p><b>How can we use the Pilot Governance System Evaluation Report for strengthening governance by this board?</b></p>	<p>The Board determined the next steps of implementation of the Pilot Governance System:</p> <ol style="list-style-type: none"> <li>1. Conclude the evaluation by October and submit a brief one page summary to the Board in November. Holly Anderson agreed to draft this with approval of the PGS Task Force</li> <li>2. Paul Cohen, Rev Debra, Nadine Lesiowski, and Holly Anderson will draft FAQs for the Congregation</li> <li>3. Bring it for Congregational vote on adoption in February 2021</li> </ol> <p>President Okerson and Rev. Debra will meet with Megan Foley next Friday to ask for recommendations to help complete the PGS and move towards planning needed constitutional changes.</p> <p>Additionally, VP Kimbell said the Leadership Committee will incorporate time to educate committee chairs on the PGS and ask questions about the system this fall.</p>
<p><b>Annual Board Retreat</b></p>	<p>President Okerson and Rev. Debra will ask Megan Foley for facilitator suggestions to help us complete the Strategic Plan and</p>

**UUCR Board Meeting Agenda**  
**Meeting Date: September 9, 2020**

***2024 VISION***

***UUCR is our 21st Century beloved spiritual home,  
advancing equity and justice in our congregation and community.***

	Pilot Governance System at the Board retreat. In addition, the Board decided to focus on Conflict resolution, Communication, and team building. The schedule will be over two Saturdays, 10/10 and 10/24.
<b>Appreciation and Closing</b>	The Board members thanked each other and expressed appreciation for a smooth meeting. The members are also grateful for the volunteers and staff who make all our work possible.
<b>Extinguish Chalice</b>	A motion to adjourn passed and the chalice was extinguished at 9:00 PM.