

UUCR Board Meeting May 2, 2005 – Minutes

Attendees: Mark Howley, Lillian Christman, Karen Curnow, Joyce Kirk, Scott Randolph, Sydney Wilde, Dennis Daniel, Terry Mitchell, Al Carlson, Nancy Simpson, Bill Thomas.

Please note: A list of action items that emerged from this meeting appear at the end of these minutes.

I. “VIRTUAL” CHALICE LIGHTING & INGATHERING

II. REPORT: FINANCE COMMITTEE PRESENTATION – BUDGET AND BUILDING EXPANSION

Terry Mitchell ran through the 2005-2006 budget on behalf of the Finance Committee, focusing on the impact of a construction loan on the budget, projected out to 2009-2010. Terry reported that the Finance Committee recommends going ahead with construction if we can find a way to reduce expenses by \$4,000 (the amount of our admin person going to full time) or increase pledges by \$4,000. After conversation and corrections to some of the numbers, Terry increased this number to \$5,000. Terry added that the Finance Committee strongly recommended that we do another Capital Campaign in the Spring 2006.

A lot of questions came up about the Music program and the hiring of soloists. Wilson explained that the Music Committee some years ago had created a plan that added one soloist per year at \$1500 per soloist, with the goal of eventually having 4 parts lead by professional soloists. He also mentioned that these fees are much less than these soloists would normally receive for similar work. After a go-around of the attendees for any questions about the budget and a general conversation, the Board decided to make the following cuts to the budget:

RE Program Expense –	reduced by \$2,920
Soloists/Accompanists	reduced by \$ 600
Buildings & Maintenance	reduced by \$1,000
Art Committee –	reduced by <u>\$1,000</u>
TOTAL REDUCTION:	\$5,420

Motion and Vote: Karen moved that we make these reductions to the budget. Lillian seconded. Unanimously approved.

Discussion: Scott recommended that we be sure to share with the congregation what we decided to cut to keep the budget in shape to begin construction.

III. REPORT: BUILDING EXPANSION REPORT, CAPITAL CAMPAIGN REPORT/RECOMMENDATIONS

Bill announced that we have a tentative approval (VDOT approved in concept) for an entry way – if we agree to do right turn in, right turn out. The architect will meet with VDOT if the board approves the idea. Bill also announced a series of renewals of permits that need to be done. See Bill's one-page document on building status for details.

One person asked if we will need police coverage during construction. Bill reported that possibly for some of the Sundays since we will lose about 10 prime parking spots during construction.

Motion and Vote: Scott moved that the Board recommend to the congregation that they approve that we move forward on the building expansion process. This was seconded and unanimously approved with applause!

Unrelated to the vote, it was also noted that Lillian is not quick enough on passing pretzels.

III. REPORT: ROBERT'S RULES

Al Carlson offered to the Board some on-line tutorial training in Robert's Rules of order. He also presented the official full-length and in-brief current versions of Robert's Rules of Order to Mark with instructions to pass it on to Lillian when she takes over the presidency.

V. REPORTS: MINISTERS, DRE, MUSIC DIRECTOR

Ministers Report: The ministers asked for the Board's approval (before the Fiscal Meeting), on who would be named as Pillars of the Church. The ministers recommended: John Gudgel, Lisa Narod, Elaine Schwartz, Linda Holloway, Anne Thomas.

Motion and Vote: Lillian moved that we approve these as pillars of the church. Scott seconded. Unanimously approved.

DRE Report: Joyce offered to find a replacement person for the DRE committee and to send the name of that proposed person by email to the board for a board email vote.

Director of Music Report – Please see Wilson's written report.

VI. NEW BUSINESS

Cable Connection to UUCR: Mark Howley said that Cox communications will be digging trenches from the street to our facility to bring a cable connection to UUCR. They may also allow us to drop some conduit into those trenches so later we can put in lines as needed. This may save us some money that we had set aside for trench digging.

Coffee Collection: Dennis explained how coffee collection money has been used in the past and how we may want to put that money toward appropriate charities. **Motion and Vote:** Joyce moved that we donate the money collected for coffee after Sunday services for charitable purposes to be disbursed by the Social Action Committee. Lillian seconded. Unanimously approved.

It was noted that the Social Action Committee would be the ones to come up with a plan for who would receive the donated money and how often that money would be given (once a month, once a year?). Dennis will follow up with the Social Action Committee about this.

Fiscal Meeting: Mark reminded the board that May 22's Fiscal Meeting will likely include a lively discussion about the expansion. Mark will also be passing the baton at the meeting.

Al reminded us that we did not complete the elections at the Annual Meeting. The Nominating Committee only nominated board members. They were supposed to nominate at-large members of the Leadership Council and new committee members (including Nominating Committee and Long-Range Planning Committee). At the Annual Meeting, Mark announced that we would hold these elections at the Fiscal Meeting. Lillian has already contact the Nominating Committee via Ruth to ask for these.

A line will be added to the Fiscal Meeting invitation letter that we will be voting.

Lillian will contact the Nominating Committee to ask about the other nominations that we need beyond the Long Range Planning Committee.

GA Delegates: Only one person is to be added to our list of people attending the GA this year. Lillian moved and Scott seconded that we approve Barbara Berlage as a UUCR GA delegate. Unanimously approved.

FOLLOW-UP/ACTION ITEMS FROM MEETING:

WHO?	WHAT?
Terry Mitchell	Update budget documents to reflect board discussions and votes.
Bill Thomas	Follow up with VDOT and others on building expansion needs.

Lillian	Improve pretzel-passing skills.
Mark	Pass on Robert's Rules to Lillian when baton is passed.
All	Review Robert's Rules via on-line tutorial from AI.
Joyce	Find a replacement person for the DRE committee and to send the name of that proposed person by email to the board for a board email vote.
Dennis	Follow up with Social Action Committee about coffee donation money.
Lillian	Follow up with Nominating Committee to complete nominations for elections at Fiscal Meeting.